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Head teacher: Mrs Vicky Barron BSc Hons GTP Primary

Friday 4th December

Dear Parents & Carers,

Christmas Cards in school this year

Schools were notified yesterday that they must consider how Christmas cards are circulated between children in school during this Covid-19 period. It is suggested that where cards are sent between pupils that the cards have a period of quarantine before they are handed out to pupils so as to reduce the risk of transmission.

Therefore, we have decided that there will be a Christmas 'post box' in each classroom into which cards must be put. **These will be available from Tuesday next week** and there will be three Christmas post boxes. One in Merlin Class, one in Kestrel Class and one in Eagle Class. Children may send cards to children in their own class or to friends in other classes, or to teachers if they wish (including Mr Tylour if you wish as Mrs Powell will arrange for these to be posted on). They should post all cards into their class box.

All cards must be placed in the classroom post boxes by **Friday 11th December**.

The boxes will be closed at this time and stored safely. They will remain in quarantine for 48 hours over the weekend. On Monday 13th December three pupils from Year 6 will sort the cards in all 3 boxes and give them to the relevant class teaches to hand out. These year 6 pupils will wear gloves and face masks when handling the cards.

Children should post cards for all classes and staff in their own class post box. They should not visit other classes to drop cards off, nor should they directly hand cards out themselves. Please could you talk this through with them so they are clear about this.

Many thanks with your support. We are trying to keep things as normal as we can during this time but realise some practices such as these may feel a little unusual for children.

Kind regards,

Vicky Barron
Head teacher



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